

SS0405-06: Proposed Amendments to Article VI: Senate

Section IV: Meetings and Procedures

1. The Senate shall meet at least every week from April 1 to March 31 during the regular academic school year at a reasonable time and campus location determined by the Chairperson.
2. Any five members of the Senate possess the power to call a meeting with 48 hours written notice.
3. No business shall be conducted in the Senate unless a quorum is present. A quorum exists when $\frac{3}{4}$ of the voting members are present. The Chairperson shall not be counted in the quorum. A member represented by proxy shall not be counted in the quorum.
4. The Senate shall present bylaws by May 1 to establish the operational procedures including but not limited to attendance and tardiness policies necessary for the Senate to carry out its constitutional duties. These bylaws must be approved by the organization's Student Activities Office advisor and presented to the Student Union Ethics Committee.
5. Attendance at meetings of the full Senate is mandatory for Senate members and committee chairs. Permission for an absence must be obtained from the Chairperson.
 - a. The Senate Committee chairs and the Student Union Secretary are responsible for taking attendance at their respective meetings and will use their own discretion to mark absences.
 - b. A tardy is marked as more than ten minutes late for a meeting and three tardies are counted as one absence.
 - c. The Senate Committee Chairs or the Student Union Secretary will notify the Student Union Ethics Committee when a Senator has reached **three unexcused absences** for the full Senate meeting or three unexcused absences for a Senate committee meeting. **An absence is deemed unexcused when you have not obtained consent from the chair. The chair should be notified at least twenty-four hours in advance.**
 - d. The Student Union Ethics Committee will alert in writing the Senator when he or she has reached **three unexcused absences**.
 - e. After **four unexcused absences** have been reported by the Student Union Secretary or by Senate Committee Chairs to the Student Union Ethics Committee, the Student Union Ethics Committee will conduct a hearing to judge if a bill of impeachment is necessary due to the Senator's negligence.
 - f. **Excessive excused absences are unacceptable and will result in a referral to the Student Union Ethics Committee by the Senate Chairperson for review.**
 - g. If the Student Union Ethics Committee finds that the Senator should be removed from office due to their behavior, a bill of impeachment will be brought before the full Senate at the next meeting.

