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Article II, Section I: Student Body President

1. The Student Body President shall be elected by a majority vote of the undergraduate student body prior to the third Thursday in February of each year.
2. The Student Body President shall serve a one-year term beginning April 1 of the year elected.
3. The Student Body President shall ensure the efficient and effective operation of the Student Union.
4. The Student Body President shall represent undergraduate student interests and maintain regular communication with the undergraduate student body and be responsive to undergraduate student opinion.
5. The Student Body President shall address the Senate at least once each semester in his/her State of the Student Union Address. State of the Student Union Addresses shall occur by the end of September and another by the end of January. In addition, upon the Student Body President's election, he or she shall address the Senate by the end of April of the year elected; each of which shall be delivered orally and submitted in written form to each member of the Senate.
6. The Student Body President shall serve as chairperson of the Council of Representatives and ensure its efficient and effective operation.
7. The Student Body President shall serve as chairperson of the Campus Life Council in the capacity outlined in the Bylaws of the Campus Life Council.
8. The Student Body President shall represent the undergraduate student body as an ex officio member of the Student Affairs Committee of the Board of Trustees.
9. The Student Body President shall appoint a Student Union Secretary, a Chief Executive Assistant, a Policy Branch Controller, and a Web Site Administrator as outlined in Article I: General Provisions. The Student Body President shall also appoint Senate Committee Chairpersons, and the Academic Delegate, and the chairperson of the SUB Presidential Division. The Student Union Secretary, the Student Union Web Site Administrator, and the Academic Delegate shall be approved by the Council of Representatives.
10. The Student Body President shall attend all Senate meetings.
11. The Student Body President shall create Senate Ad Hoc committees as needed.
12. The Student Body President shall develop, submit, and present a budget proposal for both the Student Union Senate and the Council of Representatives to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice-President and Executive Policy Controller.
- ~~13. The Student Body President shall develop, submit, and present a budget proposal for the Student Union Board's Presidential Division to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice President, the SUB Manager, and the SUB controller.~~
13. The Student Body President shall develop, submit, and present a budget proposal for the Office of the Student Body President for the purposes of limited, policy-based programming to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice-President and the Executive Policy Controller.
14. The Director of Student Activities shall designate an advisor to the Student Body President.

Section II: Student Body Vice-President

1. The Student Body Vice-President shall assist the Student Body President in the performance of presidential duties.

2. The Student Body Vice-President shall be elected by a majority vote of the undergraduate student body prior to the third Thursday in February of each year.
3. The Student Body Vice-President shall serve a one-year term beginning April 1 of the year elected.
4. The Student Body Vice-President shall serve as chairperson of the Senate and ensure its efficient and effective operation.
5. The Student Body Vice-President shall chair the Executive Policy Board meetings
6. The Student Body Vice-President shall attend all Council of Representative meetings
7. The Student Body Vice-President shall assist the Student Body President and the Policy Branch Controller in the development, submission, and presentation of the budget proposal for both the Student Union Senate and the Council of Representatives to the Financial Management Board for the annual allocation meeting.
8. The Student Body Vice-President shall assist the Student Body President in the development, submission, and presentation of the budget proposal for the ~~Student Union Board's Presidential Division to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice President.~~ Office of the Student Body President.

Article VII, Section I: Composition

1. Student Union Board Directors
 - a. The Student Union Board Directors shall be composed of SUB Manager, the SUB Director of Programming, the SUB Director of Operations, the SUB Director of Publicity, and the SUB Controller.
 - b. The Student Union Board Directors Meetings shall be chaired by the SUB Manager.
 - c. The SUB Directors shall be approved by the Council of Representatives.
 - d. The SUB Directors shall provide overall direction and guidance to ensure consistency, coordination, and quality in all SUB events and activities.
 - e. The SUB Directors shall determine all SUB policies and maintain current records of these policies.
 - f. The incoming SUB Directors shall select the programming division heads prior to April 1 of each year.
2. The Director of Student Activities shall designate an advisor to SUB. The advisor shall serve as a non-voting member of the SUB Directors.
3. Student Union Board Manager
 - a. The Student Union Board Manager shall serve as the undergraduate student body coordinator and supervisor of all phases of the operation of SUB.
 - b. The Student Union Board Manager shall serve as a voting member on the Campus Life Council and the Council of Representatives.
 - c. The Student Union Board Manager shall develop, submit, and present a budget proposal for SUB to the Financial Management Board for the annual allocation meeting with the assistance of the SUB Controller
 - d. ~~The Student Union Board Manager shall assist the Student Body President in the development, submission, and presentation of a budget proposal for SUB's Presidential Division to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice President and the SUB Controller~~
 - e. The Student Union Board Manager shall sit on the Executive Programming Board
 - f. The Student Union Board Manager may reject any program, ~~including those of the Presidential Division,~~ if it comes into conflict with the mission and/or bylaws of SUB or this Constitution.
4. SUB Director of Programming

- a. The Director of Programming shall oversee, direct, and facilitate the planning and coordination of all commissions and programs.
 - b. The Director of Programming shall assess undergraduate student needs and ensure that all SUB programs are consistent with these needs.
 - c. The Director of Programming shall sit on the Executive Programming Board.
5. SUB Director of Operations
- a. The Director of Operations shall oversee internal and external communications including, but not limited to, SUB's internal newsletter and press releases.
 - b. The Director of Operations shall oversee and revise the office policies.
 - c. The Director of Operations shall oversee the maintenance of the office and the morale, retention, and recruitment of SUB membership.
 - d. The Director of Operations shall maintain a written record of all business of SUB. These records shall include, but not be limited to, agendas and minutes of meetings, office hour schedules, mailing lists, and phone numbers. All records shall be available to undergraduate students upon request.
6. SUB Director of Publicity
- a. The Director of Publicity shall ensure that the undergraduate student body is effectively informed of all SUB programs.
7. SUB Controller
- a. The Controller shall maintain an accurate and timely record of all income and expenses of SUB.
 - b. The Controller shall approve all transactions of SUB and submit requests to the Office of the Student Union Treasurer.
 - c. The incoming Controller shall assist the Student Union Board Manager in the development, submission, and presentation of the budget proposal for SUB to the Financial Management Board for the annual allocation meeting.
 - d. ~~The Controller shall assist the Student Body President in the development, submission, and presentation of a budget proposal for SUB's Presidential Division to the Financial Management Board for the annual allocation meeting with the assistance of the Student Body Vice President and the Student Union Board Manager.~~
 - e. The Controller shall sit on the Financial Management Board.
8. Dorm Representatives
- a. Each dorm shall elect one person to represent his or her dorm's interests to the Student Union Board.
 - b. These elected officials shall serve on at least one committee and there shall be at least one elected dorm representative on each SUB division as determined by the Student Union Board Manager.
 - c. Dorm representatives will be in charge of the distribution of approved SUB publicity within his or her own dorm.
 - d. Dorm representatives must attend hall council.
9. Appointed Programming Division Heads
- a. The SUB Directors shall select, via application and interview, all programming division heads.
 - b. All programming division heads shall only chair one division as determined by the SUB Directors.
 - c. Appointed programming division heads shall also assist in the recruitment of volunteer members for their division.
 - d. Appointed programming division heads shall also assist with the distribution of approved SUB publicity within his or her own dorm.

Section III: Divisions

1. The Student Union Board Manager and the Director of Programming shall create divisions to fulfill the diverse programming needs of SUB as outlined in Section II.
2. The membership of each division shall consist of at least one programming division head and at least one member of the elected dorm representatives. The divisions shall be open to student volunteers as determined by the SUB Directors.
3. The Student Union Board Manager shall select the chairs of all SUB divisions, with the exception of the chair of the Presidential Division.
4. ~~The Presidential Division~~
 - a. ~~The Presidential Division shall be the only constitutionally mandated SUB committee.~~
 - b. ~~The Presidential Division shall program events as determined by the Student Body President and the chairperson of the committee.~~
 - c. ~~The Presidential Division shall be subject to all SUB bylaws.~~
 - d. ~~The chairperson of this division shall be appointed by the Student Body President.~~
 - e. ~~The budget for this division shall be proposed by the Student Body President to the FMB.~~
 - f. ~~Money allocated to this division by the FMB shall be added to the SUB budget as a line item and shall be overseen by the SUB controller~~
 - g. ~~Membership of this division shall be chosen by the SUB Directors.~~
 - h. ~~At least two elected dorm representatives shall serve on this division.~~
 - i. ~~Any events programmed by this division shall be advertised as being programmed by SUB and the Student Body President.~~

Article XVIII, Section III: Method of Allocation

1. The pool of available funds shall be comprised of the total amount of student activity fees collected plus a portion of the proceeds from "The Shirt" project.
 - a. The portion made available for FMB allocation shall be calculated as half of all profits up to \$200,000 plus forty-percent of all profits earned in excess of \$200,000. The balance of "The Shirt" project profits, calculated as half of all profits up to \$200,000 plus sixty-percent of all profits earned in excess of \$200,000, shall be placed in a Charity Fund to be administered by the Financial Management Board. Peripheral sources of revenue shall not be included in the calculation of profit.
 - b. The initial number of "The Shirt" ordered shall be directed toward achieving an estimated total profit of no greater than \$200,000, to be divided evenly between the Student Union and the Charity Fund. Additional shirts may later be ordered with the approval of the Financial Management Board.
2. (33%) of the available funds shall be allocated to the line item "Clubs and Organizations" as the minimum amount designated for distribution by the Club Coordination Council. These funds shall be allocated by the Club Coordination Council with final review by the Financial Management Board and approval by the Council of Representatives.
3. (1.75%) of the available funds shall be placed in a contingency fund to be allocated by the Executive Cabinet for the purpose of co-sponsorship; at least one club and one other Student Union organization must be involved.
4. The remaining (65.25%) of available funds shall be distributed among the following Student Union organizations:

- a. Student Union Board
 - b. ~~Student Union Board's Presidential Division~~ Office of the Student Body President
 - c. Student Senate
 - d. Council of Representatives
 - e. Hall President's Council
 - f. Freshman Class
 - g. Sophomore Class
 - h. Junior Class
 - i. Senior Class / Senior Week
 - j. Off-Campus Council
 - k. Student Union Treasurer's Office
 - l. Judicial Council
 - m. Club Coordination Council
 - n. Transfer / Freshman Orientation
 - o. any other areas deemed appropriate by the Financial Management Board and approved by the Student Senate
5. For the purposes of the Rector's Fund, \$35,000 from "The Shirt" Charity Fund will be allocated to the Vice President for Student Affairs annually. In the event that the Charity Fund annual income is less than \$100,000, (35%) of the amount of the Charity Fund income in that given year shall be allocated to the Vice President for Student Affairs.

Elizabeth Sheppell
~~STUDENT BODY PRESIDENT~~
2/28/07

