

Notre Dame Student Union Executive Cabinet
EXECUTIVE SUMMARY

April 2, 2001

Dooley Room, LaFortune

I. OPENING BUSINESS

- A. Call to Order
Brooke Norton called the meeting to order at 6:04
- B. Invocation
Jonathan (JJ) Jorissen led the invocation.
- C. Roll Call
Bob LeBlanc was absent.
- D. Approval of the March 26, 2001 Executive Summary
The minutes were approved unanimously.

II. ANNOUNCEMENTS

- A. Student Senate Update
Brooke Norton reported that the Senate chairperson beginning this week on Wednesday would be Brian Moscona. Ms. Norton added that the Senate transition has not hampered work as shown by the passing of resolutions pertaining to issues like experiential learning, freedom of speech (posters, chalking), a women's retreat between Notre Dame and Saint Mary's, the academic mission statement and the academic freedom statement. Brooke also introduced Tim Jarotkiewicz, who Senate approved for the position of Judicial President.
- B. St. Mary's College Update
The Saint Mary's representative was not in attendance.
- C. Student Activities Office Update
Peggy Hnatusko reported that the Student Activities Office has received additional funding from the Office for Student Affairs. The Student Activities Office will begin taking applications for clubs that want to receive funding for new events or want to enhance an existing program.

III. OLD BUSINESS

IV. NEW BUSINESS

- A. Introductions
Brooke explained that the Executive Cabinet's Mission is to meet weekly to collaborate events and services and is to be used as an advising committee to the Student Union. Within the Executive Cabinet, each organization has one vote. Also noted, is that the Judicial Council President and the Student Union Treasurer do not have a vote. One of the most important privileges of voting is being able to control the Collaboration Fund. Clubs cosponsoring an event can apply for additional funding from the Executive Cabinet. Brooke will make copies of the bylaws concerning the Collaboration Fund. Brooke also used this time to assert that the weekly Executive Cabinet meetings are mandatory. Three absences are grounds for removal from the Cabinet. Brooke outlined the roles of a few members of Executive Cabinet. Casey Fitzmaurice will serve as this year's Executive Cabinet Calendar Coordinator. She will keep a calendar of all events so that all organizations can know what other organizations are

planning. Casey will also choose what information is included in the SUB-designed advertisements that appear in the Observer each week.

B. Future Structure and Role of Executive Cabinet

Brooke posed the question of how we should operate along with the suggestion that the Executive Cabinet operate as more of a discussion forum as opposed to a consortium that just announces events. Peter Rossman suggested that any announcements be made via email. Brooke Norton reminded clubs that a calendar would be available to show planned events. Perhaps we can start planning two months in advance for all events. Peggy Hnatusko pointed out that planning events with any less than three weeks notice is quite difficult due partly to the fact that the campus is running out of space to host major events. Jennifer Wolfe also added that having too many major events causes each event to suffer. Therefore, events should work on a first come first serve basis. Brooke Norton suggested that we could alleviate tension by coordinating well. To aid in this process, Peggy offered to bring the Student Activities Office calendar next week because it has events already scheduled on it. Katie Hammond suggested that Executive Cabinet have an announcement part of the meeting. Peter Rossman said we could implement a General Announcement Period after the New Business portion of the agenda.

C. Brainstorming

Brooke Norton asked everyone to offer a suggestion for what they want to change about the Student Union and one for what to change about Notre Dame overall. The following suggestions were made about Student Union: we need a better understanding of the organization and mission of each student group (perhaps through pamphlets), a better method of communication between students, administration and faculty, better advertisement of the Collaboration Fund, a club source book of procedures to follow to get things done, a better work relationship with student media, and the implementation of the Student Union calendar online.

In response to Brooke's request for changes needed for the University as a whole, the following suggestions were given: alleviate division between North and South Quads, get rid of all the red tape, get a Jacuzzi for Zahm, tear down Stepan or fix its roof, install two hour parking passes for on-campus, and create a welcome packet for all students

V. ANNOUNCEMENTS

The Women's Basketball Team will have a pep rally in celebration of their National Championship win this Sunday in the JACC.

VI. ADJOURNMENT

At 6:58, Jonathan Jorissen moved for adjournment, and this was approved unanimously. The next meeting of the Executive Cabinet will take place on April 9, 2001 at 6:00 in the Dooley Room, LaFortune.

Respectfully Submitted,



Tai Romero
Student Union Secretary
4/09/01