



- I. Opening Prayer, Thomas Davis, *Acting Parliamentarian for the Student Senate*
- II. Roll Call
- III. Approval of Minutes
  - a. Senate members and President and Vice President were sworn in. Nominations for executive cabinet members were discussed and approved. Thomas Davis was approved as Acting Parliamentarian.
  - b. Minutes approved
- IV. Executive Announcements
  - a. Coffee Chats with Sarah slots are still open! [Sign up here](#).
  - b. [Department Membership Form](#)
- V. Nominations
  - a. [Nominations for Assistant Student Union Treasurers](#)- read by Grace Stephenson
    1. Questions:
      - a) Sam Cannova: describe the color of puce?
      - b) Meenu Selvan: I think I have failed you, I am not sure. Some sort of greyish?
      - c) Michael Dugan: Can you briefly explain why you want to be assistant student union treasurer and what you plan to do?
      - d) Meenu Selvan: For me, I wanted to still be involved in student government. I enjoyed all the people involved and I saw how club allocation was an important topic. I wanted to be able to see what is going on a little more.

- e) Charlie Dapp: Through FUEL, I got a good glimpse at what student government can do and how all of the clubs at Notre dame are so special. I want to be a part of this and help these communities succeed.
- f) Ricardo Pozas Garza: Meenu, can you clarify what you mean by club funding being a sensible issue? Charlie, can you explain what you mean by helping clubs?
- g) Meenu Selvan: When I went to a senate meeting, I realized how it was a present issue that really concerns a lot of people. There were a lot of student government members present which really showed me how huge and multifaceted this issue was.
- h) Charlie Dapp: Allocating funds to different clubs, events the clubs plan, and what they do help make the Notre Dame experience, as well as being able to choose what funds go to these clubs is how I can help. Through this position, I can help figure out some current issues and cultivate an inter-faith dialogue and diversity in clubs to further the development of these clubs.

2. Nominations approved and confirmed.

## VI. General Orders

- a. [SS2021-01: A Resolution Bestowing Emeritus Status on Elizabeth Anne Boyle](#)- read by Rachel Ingal
  - 1. Questions:

- a) Michael Dugan: Should emeritus be capitalized in the resolution heading?
- b) Sarah Ingal: I believe for the sake of consistency the other ones are not capitalized, but I will certainly check to make sure.
- c) Madison Nemeth: What exactly is emeritus status?
- d) Sarah Ingal: Father Malloy would be a good example, the President Emeritus of Notre Dame. He served wonderfully, faithfully, and diligently, just like Elizabeth, but is now being relieved of these duties.
- e) Thomas Davis: All the documents I have seen in past years are also lower case, I'm not sure if they should be, but for the sake of consistency and since it does not really affect the meaning let's keep the resolutions this way.
- f) Aaron Benavides: I had the wonderful opportunity to serve alongside Elizabeth for part of her term. I have been friends with her since the summer after my freshman year and she has been there for me through everything and is a wonderful inspiration and person to talk to about life and for advice.

2. Emeritus status granted

- b. [SS2021-02: A Resolution Bestowing Emeritus Status on Patrick Reilly McGuire](#)- read by Sarah Galbenski

1. Debate:

- a) Thomas Davis: I would just like to say what a pleasure it has been to work alongside Pat and we really have been through it all, all sorts of parliamentary thought and grown together. He is a truly incredible person, and I highly encourage you guys to vote yes.
2. Emeritus Status granted
- c. [SS2021-03: A Resolution Bestowing Emeritus Status on Linde Ann Hoffman](#)- read by Aaron Benavides
  1. Emeritus status granted
- d. [SS2021-04: A Resolution Bestowing Emeritus Status on Halena Alexandra Hadi](#)- read by Matthew Bisner
  1. Questions:
    - a) Lainey Teeters: for the sake of consistency, should emeritus be italicized?
    - b) Matthew Bisner: I can fix it, but it is not that way on the agenda.
    - c) Sarah Galbenski: I think that is a great idea, and we can fix that before uploading the minutes.
  2. Debate:
    - a) Thomas Davis: The absolute GOAT of student council. The state of student government would not be where it is without her leadership. She has helped everyone and been a huge support, especially for me the last couple years as I learned parliamentary procedure. Senate, I encourage you to vote yes!



3. Emeritus Status Granted
- e. Presentation on Parliamentary Procedure, Thomas Davis, *Acting Parliamentarian for the Student Senate*
  1. Thomas Davis: To be a better senator, it comes with making mistakes. Don't be afraid to speak up. If we ever comment on something, it is constructive criticism just to help everyone learn. Always feel open to clarify or ask about a point. Reach out to Sarah, Thomas, or whoever becomes the Parliamentarian about suggestions, concerns, thoughts about the meetings, etc-- they are a great resource.
  2. "Parliamentary Procedure at a Glance" slide can be found on the Student Government website.
  3. Thomas Davis: You can always appeal the Chair's decision if you did not feel it was right or if you have speculation. Once a motion is seconded, that is what is on the table and must go to a vote. The only incidental motion that is debatable is appealing the chair's decision.
  4. Jack Mansfield: I have a question regarding that scenario that happened with Mike the other day. Sometimes an important question will get overruled, so how can you go back to the question after a movement to end has been seconded?
  5. Thomas Davis: My suggestion is to not immediately second a motion. Give everyone time to think and speak up. There is a way that a movement to reconsider can be had. After a motion is made, seconded, voted on, it is

possible to reconsider and possibly repeal whatever decision was made. Do not let groupthink influence your votes.

6. Jack Mansfield: Thanks, that makes sense. I think it is just being Zoom that makes it more difficult.
  7. Thomas Davis: Yes, I was going to point that out. Zoom is a terrible platform to learn Zoom on, I was kind of excited to try it out. It will be much easier once we are all in person, so no worries.
  8. Thomas Davis: The movement to “consider informally” is a nice segway where senators can have more of a discussion and throw around different ideas without feeling like you have to be in the nitty-gritty. The third best action to have in your toolbox is “personal privilege”. Tabling a motion is a good way to allow people to think about the topic and then must be addressed by the end. “Limit debate” is useful to keep the meeting moving along. Amendments to motions, such as the emeritus, appearance are considered friendly amendments if it is easily agreed upon. If it does lead to more debate/ questioning, then it would require formal procedure and voting.
- f. Presentation on The Status of Club Funding at Notre Dame, Ricardo Pozas Garza,  
*Club Coordination Council President*
1. Ricardo Pozas Garza: Communication between clubs and senate has been somewhat inconsistent in the past. It is my hope that we can create a successful connection and dialogue between them. It is a pleasure to work

alongside you all this term. I think it is more productive at this moment to think about how the pandemic is affecting this funding, which Sarah and Karen agree is a good focus for this presentation. The Student Union allocates 40% of the budget to club funds. We work with SAO and FMB to allocate funds for events and clubs. The clubs fill out budget sheets regarding their history of expenses as well as their intended expenses for the coming year and current financial state. We have CCC Divisions that oversee different categories of clubs, and people within these divisions evaluate these budget sheets, paying individual attention to each line item. There are then extensive budget meetings to discuss and ensure the funding is distributed in the best way possible.

2. Michael Dugan: You mentioned there are three sets of eyes at least that see each budget sheet. Can members of the club being evaluated see these budget sheets/ be the ones evaluating them?
3. Ricardo Pozas Garza: That is one of the main concerns that we address. Each representative in a division represents a club in it, so that there is a connection to that division. That is why we have the interdivisional evaluation process in which a person from a different division reviews these budget sheets and allocation suggestions before it goes to the budget meeting. This eliminates bias that could occur from involved members.
4. Michael Dugan: Let me clarify, when a club meets with the CCC, that club is going to be meeting with two people who are not in that club. They can send

it to another person that is not in that club to review. Then it is voted on. Is that correct?

5. Ricardo Pozas Garza: Yes. When we are discussing matters that particularly deal with a club. Members of that club are not able to directly contribute to this decision, but might be present and answer questions specifically directed at them.
6. Benjamin Erhardt: How would this voting allocation work if a club is formed brand-new?
7. Ricardo Pozas Garza: A lot of the thought that goes into considering what to allocate to a club is based on the history of the club's spending. We have a probationary period for clubs that is intended as a way to mentor and monitor newly formed clubs, keeping a closer eye on them and how they do for the proceeding semesters. We have a maximum of \$300 allocated to new clubs to prevent them from going too in depth too fast and helping them get a soft start. We try to help clubs with the learning curve.
8. Ricardo Pozas Garza: While we are making decisions and looking at club requests, we look at a club's plans for the future. We want to see strategic continuity by seeing plans for who upcoming officers will be, which shows promise of longevity and forward-thinking.
9. Noelle Dana: I have heard criticism of how the CCC does funding regarding how much that a club spends in rewarding them for spending money the following years with comparable amounts?



10. Ricardo Pozas Garza: That is an incomplete assessment of how we make decisions. We have club records dating back several years, and when we are making funding decisions we always look back at these funding records to see in what ways they have been successful in the past and what they needed to do so. When clubs ask for funding for new programming not in their historical records, we work closely with them to make sure that they carry through on that new programming and that new programming is successful
11. Michael Murakami: You seem to split up the way the money is given to these clubs based on need-base and then certain criteria you mentioned. How is this split up?
12. Ricardo Pozas Garza: How I should have explained this, basically our entire foundation is need-based, but within that specific model, we look into the goals and missions the clubs themselves have and also reward clubs who are striving towards self-sufficiency in a financial sense.
13. Michael Murakami: Do you have any rules and questions for what the club does/ stands for?
14. Ricardo Pozas Garza: We utilize a Divisional system for that particular reason. We look at three different factors: interviewing the club itself, reviewing the club constitution, and the division to which a club is assigned. The exception is special interest clubs, which do not really fall under the umbrella of the other divisions, for which reason they are considered in their own division .

15. Ricardo Pozas Garza: The pandemic is making matters difficult in allocating money to clubs. We are working to find strategies for how to ensure clubs get necessary funding. Funding will be different this year than previously, but we do not think it will negatively affect Student Union funding for clubs too drastically. The absence of physical presence, which was a primary part of how we interviewed and evaluated the clubs, is a main reason why this is becoming a struggle. We have gone ahead with an asynchronous video, which is on our website, to be in contact with the clubs and check-in. We had two-thirds of all clubs on campus interact with this, showing they are still in the loop with this information. The individual division meetings are being performed via Zoom. The budget sheet was due Wednesday, so these interviews will be starting in the next couple of days. I think we have every reason to confirm that clubs are properly connected and following through with the necessary steps to receive funding. We are now seeing in what way we will have the large CCC allocation meeting. We want clubs to account for funding not needed post-spring break this semester and not accounting for ND Day, since it is at this time still postponed. It is still too soon to say whether these budget sheets will look like past years, but participation proves promising.
16. Noelle Dana: Can you elaborate on ND Day and how this is being addressed?



17. Ricardo Pozas Garza: ND Day was one of the most wonderful ways in which our community was able to come together and support one another, and it is a real shame it has been put off. I have instructed the CCC to not account for money that was expected from ND Day just to remain conservative. We have no confirmation as to whether ND Day will occur for sure in the future.
18. Noelle Dana: Do you think it will disproportionately affect any of the clubs?
19. Ricardo Pozas Garza: Yes, there are many clubs who relied heavily on the sums they received from ND Day. We do not have the resources to match what ND Day would have supplied, but we have sent information encouraging clubs to apply for these budget sheets or for contingency funds from CCC and be as strategic as they can in their spending for this year.
20. Noelle Dana: Where does the contingency funding come from and how is it allocated?
21. Ricardo Pozas Garza: We don't directly give the full, 100% of the 40% funding from the student council in Spring allocation. We save anywhere from 8 to 10 percent of this for contingency and collaboration funds. This is for clubs that experience unexpected issues financially. These instances primarily occur after Spring Allocations, and we need to see the budget sheets from that club to see if something was missed. They also must fill out one of the CCC contingency forms to eventually be presented to the CCC board.

22. Noelle Dana: Is all of the contingency funding used every year?
23. Ricardo Pozas Garza: I would say we typically have  $\frac{3}{4}$  contingency money being used. Any money that is not used rolls over to the spring allocation funding for next year, so all the money eventually goes into club accounts.
24. Michael Dugan: Seeing as Notre Dame Day does not have a date as of now and is likely to be significantly reduced in scope and funding, there has also been lack of Student Union spending since the pandemic. Typically, this money rolls into the student endowment. Do we know how much money that is left that hasn't been spent yet, and do we think this could be used towards clubs and residence halls that have been severely negatively affected?
25. Ricardo Pozas Garza: Coming from me, I would say yes, I am all in favor of that. I think this would be a question for the full senate to debate.
26. Grace Stephenson: Yes, ND Day funds do support a lot of the clubs. What has been decided as of now is to continue as normal with spring allocation and upholding the 40% from the student union. There have been suggestions to hold the unused money instead of rolling it over and to reevaluate this at winter allocation. At this time it is unsure which areas will most need this until after the pandemic.
27. Michael Dugan: I know that "carry forward" is constitutionally mandated. Do you plan for this to be a senate resolution?
28. Thomas Davis: No, the plan that Grace has been able to work out I agree with and will be going forward to the Senate. It uses the Carry Forward

account how the constitution intended for it to help. Covid-19 refunds and related problems will fall under this. Anything over the cap of the carry forward account goes to the Student Union endowment, which is something I need to further address with Grace.

29. Ricardo Pozas Garza: We are trying to be as fair, flexible, and understanding right now with clubs because we know how the pandemic has negatively affected clubs and their plans for the remainder of the semester. I would be happy to continue discussion with you all about how to alleviate these negative impacts of the pandemic going forwards and how the CCC is collaborating with other boards to ensure the best outcome.

VII. Approvals

VIII. New Business

- a. Presentation on Resolutions, Amendments, and Orders, Thomas Davis, *Acting Parliamentarian for the Student Senate*
- b. Student Union Board Executive Board Nominations
- c. State of the Student Union Address, Rachel Ingal, *Student Body President*

IX. Announcements

- a. Matthew Bisner: Judicial council officer applications are still open. Please share that with your constituents
  1. Lainey Teeters: When are the applications due?
  2. Matthew Bisner: Right now, they will be open until tonight. We will be holding interviews next week.

- b. Michael Dugan: On behalf of the residents of Dillon Hall, I invite you all to virtual Milkshake Mass. I would be happy to share this information with you or add anyone to the email list.

X. Adjournment