



- I. Opening Prayer, Patrick McGuire, *Student Body Vice President*
- II. Roll Call: What is your favorite game-day tradition?
- III. Approval of Minutes
  - a. Presentation of club funding allocation from the CCC by Jordan Isner
    1. SO1920-16: A Resolution to Amend the Constitution of the Undergraduate Student Body to Require Violence Prevention Training for Student Leaders
      - a. Moved to the committee of the constitution
- IV. Executive Announcements
  - a. Senate Retreat - 22 September- This will not be an all-day thing. We will talk about our goals for the year.
    - i. Celebrating Diversity Workshop: Kenzie Isaac will lead this workshop.
  - b. 9/11 Prayer Service: 8:46 pm at the Grotto tonight.
  - c. Race Relations Week- Coming up, SUB and Student Government are Co-hosting a speaker so keep on the lookout for this.
  - d. Converge- Student government is working with a group of many sponsors such as ND votes, College Republicans and Democrat. This is meant to combat political polarization by pairing people of different political views so that they can learn about different views and priorities. The kickoff event will be on Monday, September 20th in the Danke Ballroom. I will link this to the agenda.
  - e. Nominations/Election and New Business- I strongly recommend we move this from general orders to new business as we need these nominations for the elections. One other nomination is that our director of Academic Affairs is resigning and we expect to have a nomination within the next two weeks.
- V. General Orders
  - a. Presentation on Student Union Accounts and Debts, Christine Arcoleo, *Student Union Treasurer*
    - i. Christine Arcoleo: I will present on the Student Union Budget and the Financial Management Board. The people on the FMB include the 4 Class Council treasurers, myself, the Executive Controller, the SUB Director of Finance, Judicial Council President, and CCC Controller, and 2 Assistant Student Union Treasurers. We have 3 main responsibilities. The first is to monitor club expenses to ensure they are appropriate, especially if they are over \$5,000. We also run the Shirt Charity Fund helping kids who demonstrate financial need by evaluating the requests to see who needs the most money. We also allocate money to the different student union organizations in April and

meet again in January to reallocate a separate fund of money. To go over the sources of money, we get \$125,000 from the Shirt and get \$750,000 from student activity fees. We also get \$50,000 of endowment returns. Clubs will get 40% of the pool and FNB gets 59%. There was a 3% change which is \$30,000 being transferred to the CCC from the FMB. Each incoming FMB member prepares a budget detail of the events they will have for the year and send the budget over to me to see if there are any extreme issues. Then, I have a meeting where the members explain their events and expenses. They will present to the outgoing FMB members and we then discuss the presentations. After this, we then distribute the money as we see fit. If it receives a 2/3 majority, the committee on the budget can approve of this budget. Some factors include the expertise of the outgoing FMB members who can speak on their budget's accuracy and we take into account the Class Council's extra money rolling over. The money goes to office and administrative expenses, especially for the smaller student union organizations, for HPC, SUB and Student Government. Those go to concerts, Back the Bend, and presentations that reach a larger number of people all across campus. For the four class councils, if they overspend, they eat the loss and have to spend less next year. However, for the other Student Union Organizations, the money is in the Carry Over account, every year only July 1st the account automatically goes to 0. Right now, there are no clear accountability standards and they are not followed well. A lot of times, organizations will be over budget in April and be out of money in June. I am thinking of new accountability standards and punishments if they do accumulate debt. What accountability does the CCC have if we overspend? It is important to have monthly meetings with the organizations to keep them accountable.

ii. Questions:

1. Patrick: I reached out to Christine and Karen and we were looking over the Student Government account in regards to the Midnight Express. The past administrations were not aware that they are paying for the Midnight Express and we want to see how we should approach it in terms of accountability and standards as student government has been in debt in the past.
2. James Bathon: Which organizations overspend?
3. Christine Arcoleo: There is a discrepancy between the student union organizations so when a smaller group overspends it is often not a big deal but the larger ones can have a larger amount of debt.
4. James Bathon: What are the smaller ones?
  - a. Student Union Treasurer, Off-Campus Council



5. Megan O’Gorman: What is the purpose of the Carryover Account?
6. Christine Arcoleo: The money goes there if they over or underspend.
7. Jackson Oxler: Is the money a fixed amount that goes in?
8. Christine Arcoleo: It’s based on interest from student activities fees, but I can look further.
9. James Bathon: If a group underspends, this goes into the Carryover Account. Does this include the class council?
10. Christine Arcoleo: The four class councils are separate from that.
11. Andrea Lebron: What percentage of the Carryover Account is used for debt?
12. Christine Arcoleo: Not sure but I can look into it.
13. Jordan Isner: Are you suggesting that we should have standards that students shouldn’t overspend?
14. Allan Njomo: Can you put a cap on spending?
15. Christine Arcoleo: We can but it would be difficult. Such as SUB, those are more expensive events.
16. James Bathon: Would it be more effective to penalize them for what they have done in previous years?
17. Christine Arcoleo: Irish Gardens is a student business with a system so that if they spend more than 15%, they have to make installment payments, so we could do something like that.
18. James Bathon: Could the number of activities be reduced if in debt?
19. Christine Arcoleo: Some expenses are unforeseeable so I am hesitant.
20. Patrick McGuire: Something I spoke about with an advisor is the ramification of the penalty system. Something that sets us apart is that there is always a new leadership every year and if one administration overspends then it could hamper the future administrations. A past policy is once you pass your budget, the FMB would have to approve your future expenses. This could be helpful to allow for spending and disincentivize the tendency to overspend.
21. Keegan McArdle- If we punish something in the future if they overspend, would something like semester checks, for instance, spending X amount each semester, be possible?
22. Christine Arcoleo: I am leaning to monthly check-ins and that is something to think about.
23. Jordan Isner: I understand that point but if that practice is in place, that is enough incentive. Also, the student union president and VP are elected by the students and it’s the student body from year to year, not the administration from year to year.



24. Patrick McGuire: We are trusting that people won't overspend but that is challenging.
25. Keegan McArdle: I think relying on trust is not possible, as much as I would like to believe in the inherent goodness. You could have a senior in the administration and he or she may not be invested, and then the future people would foot the bill. That's the problem with relying on trust.
26. Linde Hoffman: If we go with punishing the next administration, then the administration would have to pay for expenses such as the Midnight Express. For instance, this year we would have been docked for half of the money in our budget and then have to pay for it again. Seeing that there are unforeseen circumstances, I don't see the limits as possible. In terms of semester check-ins for student organizations with an executive controller, would this be done by the controller or by FMB?
27. Christine Arcoleo: This would be a meeting between the controller and me.
28. James Bathon: It was mentioned that if they go over budget, each activity that they want to do must be approved. If they are just going back to the fund that allocated the money in the first place, where would the money go?
29. Christine Arcoleo: They would have to go to FMB to get the money approved.
30. Megan O'Gorman: If we put aside the Midnight Express, how much debt is there every year?
31. Christine Arcoleo: I don't know.
32. Allan Njomo: How does the money allocations go? Could we have an approval process if they run out of money?
33. Christine Arcoleo: We disperse in April and it kicks into their account on July 1st. Yes, this is possible.
34. Keegan McArdle: Is there a mechanism to prevent people from spending money they don't have? There should be a penalty.
35. Thomas Davis: The misuse of funds is an impeachable offense.
36. Samuel Delmer: Once a group gets money, do they have a card? There should be a debit account.
37. Christine Arcoleo: They go to SAO and say "here is the form" and "we spend this much money." I am not sure if there is a way to prevent them from overspending.



38. Karen Kennedy: The bookkeeper is hired by the student government and she keeps the books. Each organization has a FOPAL account that works like a debit and credit. You can spend in a number of different ways and it is a question that you can run them into the red and the university controller's office can lead this.
39. Sam Cannova: Freshman year, the FCC sold a bunch of apparel and went into debt but then made the money back. As such, sometimes it's necessary to go into the red then return to the black. We had to pay out \$16,000 to our vendors and spent 8x our budget.
40. Samuel Delmer: Setting aside a portion, a fund to pull out earlier. The idea I'm having is that we can set aside a portion of the budget as saving space and when they spend the money they have, they can come to the FMB for approval for the future expenses.
41. Christine Arcoleo: We don't keep a certain amount aside for savings so probably not.
42. Daniel Feldmeier: It is the student council year and we haven't seen the exact numbers, are we allowed to see the accounting books?
43. Christine Arcoleo: I am supposed to meet with the treasurers of all the organizations and I think that it would be helpful if we have the numbers in front of us as a Senate. I can put together numbers for every organization for the next meeting if it is requested.
44. Erin Fennessy: You mentioned monthly meetings but how often do you actually connect with them and how would that change?
45. Christine Arcoleo: That's something I want to do. I reach out first and look at the account balances.
46. Andrea Lebron: Can they see their account balances at any time without you?
47. Christine Arcoleo: I am the only one who has access to these accounts but sometimes there can be discrepancies if there are timing or reimbursement issues.
48. James Bathon: I think what Samuel was saying is the best. Having X percent as a saving percent and if they want to use this they must need approval then it is possible. Also, we should add in the monthly check-ins to keep them on track.
49. Keegan McArcle: This may be outlandish but is there any way to direct the structure or to financially compensate them so they are incentivized to hold the surplus? They could get a difference if they don't spend over their budget.
50. Patrick McGuire: I don't know if it's legal but it's definitely interesting.



51. If everyone spends less, then they would not be completing the projects.
52. Remember, we don't even know if there is a problem and we are yet to know if any of these organizations are going to debt.
53. Jack Rotolo: What are the odds we just get more money in general?
54. Karen Kennedy: They money comes from student fees that each of you are paying and the university takes no part of that money.
55. Keegan: My plan makes the officers incentivized not to spend up to a certain point. You don't want to accumulate massive debt.
56. Then if we go into the red and don't make the money, does that mean that the officers are in debt.
57. Jordan: Now that student union knows that they are bailed out if they overspend, then this could be a problem in the future.
58. Patrick McGuire: We will complete the next two steps, and next week I will reach out to the senators who are interested in the finance committee.

iii. Move the nominations into general orders:

1. Election Committee Nomination

- a. Tyler Ancona
- b. Emily ChenJosie Donlan:
- c. Emily Hannon:
- d. David Haungs:
- e. Elizabeth Heldt:
- f. Sara Rani Reddy:
- g. Isabel Snee:
- h. Hayleigh Rockenback:

2. All nominees confirmed

iv. Move the vote on the Committee on the Constitution of the election to general orders

1. Patrick McGuire: Are there any objections to hearing the Senators and then appointing as a block?
  - a. Passed

VI. New Business

- a. Committee on the Constitution Election



- b. SO1920-16 : A Resolution to Amend the Constitution of the Undergraduate Student Body to Require Violence Prevention Training for Student Leaders
  - c. Discussion on Residence Life Dorm Access Policy with Heather Rakoczy Russell, *Associate Vice President for Residential Life* and Keri Kei Shibata, *Chief of Notre Dame Police Department*
- VII. Announcements
- a. SUB this week: Acoustic Cafe on Thursday and Friday from 7:30 - 10:30 pm
    - i. Speaker next Friday in Washington hall at 5:30
    - ii. FCC elections next week: do not endorse them!
    - iii. LHOP: this Friday: food on every floor
    - iv. Mr. Notre Dame pageant - Need Stanford, Keough, Morrissey, Keenan
    - v. Tonight there is a Prayer Service for the victims of 9/11
    - vi. Converge is 6-7:30 on Monday the 30th
    - vii. Engage ND- kickoff Friday at 6 pm for exposing people of different faith and cultures
- VIII. Adjournment