

UNIVERSITY OF NOTRE DAME DU LAC 8 April 2019  
STUDENT SENATE Meeting Agenda

- I. Opening Prayer - Meenu Selvan, Director of Faith and Service
- II. Roll Call: What is your favorite thing to do in the warm weather?
- III. Minutes: Approved
- IV. Executive Announcements
  - A. CLC
    1. Patrick: The CLC is a council run by the board of trustees and 3 senators are required to sit on the council. However, given that the last Senate term has ended and in order to have a quorum, those 3 senators are required to join. The council meets at 5 pm on Mondays and will meet next Monday and Monday April 29th. If you wouldn't mind joining please see me after the meeting.
    2. Erin Hiestand: The meetings are around 40 minutes and you discuss the current events on campus, for instance we talked a lot about the inclusive campus survey. It is a body which is not only comprised of students but a mixed body with rectors and faculty members as well.
  - B. The Shirt Unveiling:
    1. Grace Fjermedal: This week is the week leading up to the Shirt Unveiling. Please bring a stack of posters and half pages of information to share with your dorm and hall council this week.
  - C. One-On-One Meetings-
    1. Patrick: Want to get to know each of you Senators, I appreciate that all of you have been signing up, please keep signing up. There is a GroupMe being formed to facilitate Senate information, think about the departments you would like to be on and we will talk about that on your 1 on 1.
  - D. NYT Survey-
    1. Patrick: As a sustainability effort and effort to direct student gov funds, we are thinking of changing this subscription to fit student gov needs and the needs of the student body. We appreciate everyone's participation in the survey on Facebook and spread the word.
- V. General Orders
  - A. CCC Presentation on Club Funding Allocation - Patrick Harris, Vice President of CCC
    1. Patrick Harris: I am the vice president of CCC and have a presentation about the CCC and why it is important to the Senate. The background is that your previous senators passed a resolution that there should be more transparency between the CCC and the Senate, they felt that they did not have enough information about the CCC. This is a followup to that, this is a resolution to allow the CCC to present to the Senate once a semester and aware of how club funding is going.

The CCC spends more time coordinating with clubs as opposed to student gov. This year, the Senate overlaps with our meeting and that's why I'm here. We meet with clubs 4x a year to make sure that all clubs are on the same page and how we are here to help them succeed. I will give you inside info about what the allocation process looks like. We connect clubs and resources on campus and we help to ensure they can achieve their mission. We have 6 divisions so that clubs can receive the same support and have 5 to 6 reps on each division and are located on the 3rd floor of LaFun. Clubs are not allowed to collect dues but dues are required by SAO, 5\$ per member per semester. As breakdown to what clubs look like - we have 400 clubs with 91% of the undergraduate student body. 2.2 million dollars per year, expect that into the future. We got 4360,000 to distribute to clubs. Over the past couple of years, the number of clubs has expanded vastly. When we receive club budgets, we see how much money in the account and how much spending, how much able to fundraise and use a tier system to make cuts about events and equipment for each club. We have 6 different tiers by division and make sure each is equitably responsible. How do we get the 2.2 million to 360,000? The first thing we do is take resources out for next year and see how much revenue they are bringing in and see how many members they are reaching out to cut the number down. Spring allocation is one way that clubs can get money and go over the budget for each club. We set aside money for contingency appeals and collaboration appeals which is between 2 or more clubs. For the FMB the club comes to us with collaboration within another group of student government. In general, clubs come to the CCC with their projected expenses and that is how we make the decision to cut or allocate the money. The most important stats are the projections for what next year will look like: We start with 2.2 million in expenses, we take out available resources in revenue and resources and dues, we will have \$360,000 this year at the end of the process. Different divisions have diff amount of expenses, rollover, and we take this into account. When we put these numbers into the system of cutting, we don't look at the divisions but don't put those numbers in statistically, so we make sure that this is a fair and objective process and put together some equitability resources. The variations could change from year to year but they expect it to be within half a standard deviation.

2. Henry Bergstrom: Do you know how much you usually get?
3. Patrick Harris: We get 2.2 million dollars yearly.

B. SO1920-04: A Resolution to Amend the Constitution of the Undergraduate Student Body to Mandate Regular Communication Between the Club Coordination Council and the Senate

1. Patrick Harris: The Club Coordination Council is the branch of the Student Union that is responsible for disseminating information pertaining to undergraduate clubs, recommending fair allocations for all undergraduate clubs, and representing the interests of the 91.5% of students that are members of undergraduate clubs; Whereas, the branches of the Student Union operate most

effectively when there exist official channels of communication between them; Whereas, the Club Coordination Council and Student Senate have called for increased communication between their two branches of the Student Union; Whereas, the clubs requested \$2,198,391.64 in funding during the 2018 Spring Allocation, while the Club Coordination Council was allocated \$339,682.88 to distribute to clubs, which is 15.45% of requested funds; Whereas, it is of the utmost importance that, in light of its limited funding, the Club Coordination Council shall determine and implement a fair way to allocate these limited financial resources to clubs, focusing on the demonstrated need of each individual club; Whereas, in order to increase transparency, the Club Coordination Council ought to present in front of the Student Senate regarding club funding so that it may better understand the means by which club leaders may obtain funding for their clubs; now, therefore, be it Resolved, that the Student Union Constitution be amended to include Article VIII, Section 5, which shall read: “(a) The Club Coordination Council President, or designee, shall address the Senate at least once each semester regarding the status of club funding at Notre Dame, the current means by which club leaders may obtain funding for their respective club, as well as any additional information pertaining to clubs that he or she may deem important for the Senate to know.”

2. Keegan McArdle: Why is it fit to add a section to the constitution rather than adding to the duties because section 3 is a power or a duty?
3. Thomas Davis: This is meant to replicate the state of the Student Union
4. Keegan McArdle: Would you be opposed to putting the resolution through the committee so we can ensure the accuracies?
5. Patrick Harris: Why would this be?
6. Thomas Davis: Being that this would be in a section that is already in the Constitution, then we would have to find what subclause that this is under.
7. Halena Hadi: This is mainly the fact that we have not received the parliamentary procedure because we want to just reform it to make sure that it fits into the Constitution but we just didn't have a copy of it. We could make a friendly amendment in this process.
8. Patrick Harris: Are you opposed to the content of the constitution or just where it falls?
9. Thomas Davis: It is just little things that would have been nice to go over.
10. Patrick Harris: So article 8 section 3ei? I am completely okay with all those amendments to it
11. Patrick: No opposition to the friendly Amendment
12. Motion to end the debate, no opposed
  - a) Vote: Passed

C. Presentation on Parliamentary Procedure - Thomas Davis, Student Union Parliamentarian

1. Patrick: Anyone on the live stream or proxy, we will have a meeting that is required to attend on parliamentary procedure. We appreciate Thomas' dedication to the procedure.
2. Thomas Davis: We teach about the parliamentary procedure to show how to help the little and big guys to talk and that rights are equal as well as that the meeting is running according to the proper standards and to ensure that majority rules and protect the rights of minorities. The "Standard Code of Parliamentary Procedure" is the book that the constitution mandates, it is the library reserves. The meeting is called to order, Grace will summarize the minutes, it is your responsibility to look at them in order and present an accurate picture of the meeting and make sure that people are being quoted correctly. Pat will then ask if there are any corrections to the minutes, you will discuss that and then vote whether or not to approve. For debate, as we just experienced, the presenter will read the proposed document and once that is read in its entirety, all senators are allowed to ask questions, once there are no more questions we will move into the debate. If there is a nomination, the nominee is asked to leave the room. Then, once we vote, they can come back in. Patrick will announce the end of the debate, there are 3 options, 1. is motion to move into the committee, gives the Senate more time to look into the issue and see if they can handle that so that the issues are handled more specifically to ensure privacy on the matter or use this as a delay tactic; #2 is motion to move to a standing committee on a certain issue, or #3 to postpone to a certain time. This is not tabling the issue but just moving it to a certain other time or the next Monday meeting. #3 is also moving to an immediate vote or choosing to close the debate. The reason to move to the committee or give time is to get input from the constituents from the dorm and get input and discuss before you make a rash decision. Only voting members can make decisions and voting, please be specific as possible. The motions require a majority and not  $\frac{2}{3}$ . Going to voting, the only voting member can make a motion and must be seconded. The final vote, at this point vote on the proposed document. Use a  $\frac{2}{3}$  vote to be approved. If you want to abstain, you have the right to abstain but your vote will be put down as a no vote,  $\frac{2}{3}$  to be passed. If someone proposes something, people can debate or ask questions on it. Someone must motion to end the debate and second it, move to vote. Adjournment- you must have a quorum to officially end the meeting and the motion cannot be made by Patrick, then there is a majority vote. On quorum,  $\frac{2}{3}$  of all voting members must be present to conduct official business, on hearing any resolutions or debate about them,  $\frac{2}{3}$  are required.
3. Patrick: I have a question. We are currently missing some members.
4. Thomas Davis: Because they don't count technically, we don't have 37, we have 35, so it is just based on who is technically a member currently. Attendance is required, 3 unexcused and then you are asked to leave. If going to miss a meeting, you need a proxy in your place. To a proxy: you need to send the agenda signed and tell them how to vote on certain resolutions, they will count as an absence. On the agenda, you should write how they are voting and you may

vote for them. Please review more information on proxies and make sure they are valid. Rights of the agenda: anyone here has the right to present the agenda and submit orders for the upcoming meetings. Mandated that the agenda goes out 48 hours prior before the meeting takes place and go over the details. If someone brings the resolution the day of the meeting requires all senators to approve. We will also go over this in August. I am also going to try to hold office hours on Thursdays.

5. Carissa Salamatin: What is a friendly amendment?
  6. Thomas Davis: There are secondary amendments or an amendment on top of an amendment that is usually a smaller detail.
  7. Halena Hadi: There are hostile amendments as well.
  8. Keegan McArde: Can a proxy be a nonvoting member?
  9. Thomas Davis: No, I am already here so you must get a proxy that is not already here.
- D. SO1920-05: A Resolution to Amend Inconsistency in Article VI Section 3(c)(4) of the Constitution of the Undergraduate Student Body
1. Thomas Davis: Article VI Section 3 (c)(4) is hereby amended as follows: The Selection Committee, in accordance with Section 6.4, may determine how many directors are necessary to fulfill the position requirements.
  2. All in favor to close the debate, all voters in favor of the resolution
    - a) Vote: Passed
- E. SO1920-07: A Resolution to Amend the Constitution of the Undergraduate Student Body with Insertion of Clause to Clarify Responsibilities of Executive Cabinet Department Directors
1. Halena Hadi: Insertion of the clause of the Executive Cabinet departments. Added in the first clause, article 4 section 3 as follows, the only thing that changed is that the executive cabinet chairs should act as chairpeople and the chief of staff must clarify their responsibilities. If something happens and they can't come, then Linde would take their place. However, they are the people that normally chair these meetings.
  2. Megan O’Gorman: Motion to end the debate
    - a) Vote: Passed
- F. SO1920-06: A Resolution to Amend the Constitution of the Undergraduate Student Body to Clarify Chief of Staff Executive Responsibilities
1. Thomas Davis: Section 1 subsection 5 is amended as follows, in article 2 section 3. The Chief of Staff shall assist the Student Body President in the daily duties and tasks of the President. The Chief of Staff shall assist the Student Body Vice-President in the coordination of the efforts of any standing or ad hoc departments as needed. The Chief of Staff shall convene and chair departmental meetings, as outlined in clause IV.3.s, in the absence of any given Department Director. The Chief of Staff shall attend all Executive Cabinet meetings. The Chief of Staff shall also attend as a non-voting member all Student Union meetings the Student Body President attends Senate and Campus Life Council.

The Chief of Staff shall be responsible, working with the Press Secretary, for all Senate press releases and for publicity for the Senate. The Chief of Staff shall be appointed by the Student Body President and approved by Senate. The Chief of Staff shall chair meetings of the Executive Programming Board and oversee the online programming calendar.

2. Patrick: There is a mistake on the ordering on the agenda, this is now 06.
3. Nicole Marcincus: Motion to move into debate.
  - a) Vote: Passed

## VI. Approvals

- A. Patrick: We have approval for the SUB Executive Board
- B. Eric Kim: Motion to read the letters at once and consider the nominations as a block. I ask for your consideration in confirming the following students as members of the SUB Executive Board: Cameron Lucas, Co-Director of Programming; Annie Morejon, Co-Director of Programming; Jacqueline Weinrich, Co-Director of Programming; Emma Lowry, Director of Finance; Ruby Le, Director of Art; Devin Apollon, Director of Publicity; Siena Gruler, Director of Operations. I have complete confidence that they will carry out their duties that are included. Each student has a unique set of skills that are successful in responding to the needs of the student body and better the experience of students at Notre Dame.
- C. Keegan McArdle: Motion to end the debate and move into voting
  1. Vote: Passed
- D. Christine Arcoleo: I would like to consider the two assistant Student Union Treasurers Grace and Alex. Grace is involved in business intelligence and data analysis experience and Alex is a freshman in finance and philosophy and a member of numerous groups including the investment club and Knights of Columbus.
- E. Keegan McArdle: Motion to end the debate
  1. Vote: Passed

## VII. New Business

- A. Resolutions Bestowing Emeritus Status on Previous Administration
  1. Patrick: mentioned this last week, this will be next week for sure, Bri, Corey, and Gates will be here.
- B. Resolution Removing Restrictions on Department Directors' Eligibility for Office
  1. Patrick: There will be an amendment addressing the study abroad issue; this was brought up last week and has been known. Additionally, issue brought to our attention that the director of student empowerment has now resigned and we will bring forth a new replacement for the position. We will have a new nominee for her position.

## VIII. Announcements

- A. Patrick: This is ALLY week and would be great if the Senators can become more involved and attend as many events as you can. There is a mass on Wednesday and lots of very cool events.

- B. Walsh is having a blood drive from 2-6 in the basement.
- C. Megan O’Gournamn: PE is having Irish days; tell your constituents.
- D. SUB: Acoustic Cafe is this Thurs at 10, the legacy of the acoustic cafe this Thursday, we are working with lakeside with Caroll hall, Saturday at 2 pm. On the 14th hosting a Cubs game, you need to sign a waiver and provide contact information. This Sunday at 1 pm.

IX. Adjournment

- A. Keegan McArdle