



To the Student Senate of the University of Notre Dame du Lac,

We respectfully request your consideration in confirming **Allison O'Connor** to serve as the **Chief of Staff** in the Executive Cabinet for the upcoming 2024-2025 term.

Allison is a junior majoring in Accountancy with minors in Theology and Constitutional Studies. She is originally from Chicago, Illinois, and lives in Johnson Family Hall on campus. During the 2023-2024 term, Allison served as the Executive Controller for Student Government. In addition, she is a coxswain on the Notre Dame Women's Rowing Team and a member of the Business Honors Program. This summer, Allison is working at Deloitte as an Audit Intern.

We have the utmost faith that Allison will serve the Student Body to her fullest potential in this position. During her time as Executive Controller, she overcame all inherited debt and expertly kept Student Government on budget. She has demonstrated her organizational skills by tracking not only Student Government expenses, but also fundraising efforts throughout the year. Through her role in Student Government this year, Allison has demonstrated that she has the skills that are essential to the role of Chief of Staff. Allison is an extremely hard-working person who cares deeply for Notre Dame and Her students. She has only shown kindness towards others, dedication to her passions, and a strong ability to lead.

As the Chief of Staff, Allison will faithfully execute the duties of her office, which include but are not limited to:

- Overseeing the execution of the tasks of the departments of the Executive Cabinet and the Executive Committee.
- Working to improve University Policy and Program Implementation.
- Accompanying Dawson and Maeve to any and all meetings pertinent to the duties of Chief of Staff.
- Supporting all initiatives put forth by Student Government.
- Executing any and all platform points put forth by Dawson and Maeve.
- Serving as an advisor to Dawson and Maeve on any and all matters necessary.

There is no better candidate for the position of Chief of Staff than Allison O'Connor. We firmly believe that she will not only put in the time and effort necessary to perform these duties, but also foster a welcoming environment for students both within Student Government and the Student Body as a whole.

Thank you for your time and consideration.

Respectfully submitted,



M. Dawson Kiser, Jr.

Student Body President-Elect

Maeve K. Miller

Student Body Vice President-Elect